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Q.D.M CONSTRUCTION COMPANY

**INTRODUCTION:**

Our visions is a cheap and safe house for eveyone. If somebody wants to having a house will come to our company. We will start working for feasibility report and come together with the costumer for decide for which type a house we will build. After decided the Project we start imediately.

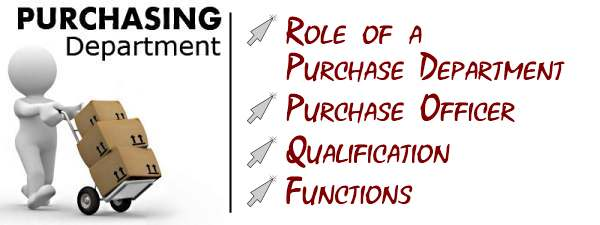
So when we start the Project we have to trust our crew. Let me show you our amazing crew.We are using FUNCTIONAL ORGANISATION method.



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| --- | --- | --- | --- |
| **(CHEF EXECUTIVE)** | | | |
| |  | | --- | | PURCHASING  DEPARTMENT | | STRUCTURAL  PROJECT MANAGEMENT  DEPARTMENT | PUBLIC  RELATIONS  DEPARTMENT | |  | | --- | | PROJECT  CONTROL DEPARTMENT | |

**DEPARTMENTS OF COMPANY:**

**Purchasing Department;**



Purchasing manager; is the person who makes the appropriate resources and the right price research for the supply of the goods or services that the firm he heard of.

There are 3 main criteria of purchase which are important. These; Quality, Cost and Term. At least two of these three criteria must be in a procurement process. In every purchase, all stages of the process should be recorded and all these records taken should be kept in a file.Stages to be followed in order for the procurement process to be carried out successfully.The needs of the business or project should be defined in detail.Strategies to be used in purchasing should be decided. Technical specifications are determined and appropriate specifications are prepared. The preparation of the files to be entered into the tender. The announcement of the procurement announcement is to invite the tenderers. Receiving written proposals from suppliers. Evaluation of supplier proposals. Choosing the contract to be contracted and informing the other bidders.

The purchasing is required to purchase the desired product or service at the desired quality, cost or even lower costs and at the term of delivery. As a department, the purchasing department is in contact with all departments in the company and almost all sectors in the market, as required by the terms of reference. Various criteria, such as communicating with many different managers within the business, bargaining and meeting the required procedures, supplying the appropriate materials, and so on, make the purchase departments more important in the enterprise.

**Structural Project Management Department;**



It is the function of planning, managing and controlling the resources such as human, equipment, materials in order to realize the project in the most effective way by considering the limited time, cost and technical conditions. There are some basic stages for the project:

ANALYSIS: Determining what to do,

DESIGN: Determining how to do,

PLANNING: Determining when and by whom,

IMPLEMENTATION: Implementation of plans to achieve the target.

* **Benefit of Project Management**

Effective use of human tools, materials, money and information.Ensuring customer satisfaction at the cost and at the desired level of performance and quality. Achieving company goals in a timely manner. Helps protect the business against changing social, economic, political and technical limitations.

* **Project Planning**

Defining the project client

Determining the final product or service. Determining the project objectives. Estimating the total resources and time required. Deciding the structure of the project organization.

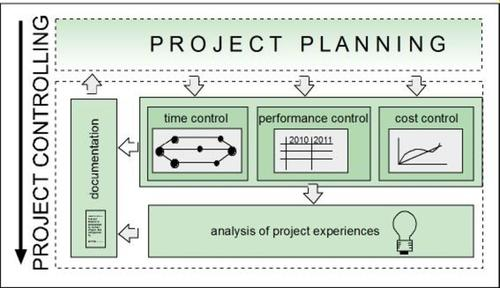
Assignment of key personnel (project manager, etc.) .Definition of the main tasks required. Preparation of the budget.

**Public Relations Department;**



The unit that undertakes the task of delivering services and products with the most appropriate procedures and methods by properly evaluating the company's resources. the unit that needs to fulfill its duty of transferring the company's supply and demands to the company in order to change the company's policies and future plans. One of the most important elements is public relations. It is necessary to market the product we produce or a project to the outside area. Although your product or project is bad or good. Thanks to an experienced public relations staff, you can sell and market. There is a way of selling the product you produce all over the world. It is a relationship based on customers. They are more customer-oriented and respond to needs.We have offered people a cheap and safe home. Thanks to our public relations department, we will market our houses as soon as possible.

**Structural Project Control Departmant;**



In project management, project control should be considered as a function that functions alone. The main function of project control is the control function and identification of the project in order to support the defined performance and the intended objectives. Other tasks that control the project;

• Infrastructure providing the right information and updating continuously

• Establishing a communicative way to reveal the differences of project parameters.

• Ensuring safe home control

• Deviation analysis and recommendations for potential project arrangements

• Preparation of a suitable project structure, project workflow organization, specific methods for project control and management.

• Establishing transparency among project parameters.

The implementation and implementation of these tasks can be achieved by specific methods and elements of project control. Said project control mechanisms may be implemented:

• Investment analysis

• Cost-benefit analysis

• Expert surveys

• Simulation accounts

• Additional cost calculations

• Cost analysis

• Target / real comparison

The contractor's control over the project in the process of the project is various. In general, this control depends on the size, nature and complexity of the project. In addition, the knowledge and control policy of the contractor plays an important role in the control.